

**LOWER JOHN DAY AREA COMMISSION  
ON TRANSPORTATION  
(LJDACT)**

\*\*\*\*\*

**AGENDA**

October 2, 2017

10:00 A.M. ~ 12:00 P.M.

**Bob's Texas T-Bone Restaurant  
101 Main Street; Rufus, OR 97050**

- |    |   |   |
|----|---|---|
| 1. | 10:00 Call to Order, Introductions, Agenda Review<br>- General Public Comments  | Chair Thompson  |
| 2. | 10:05 LJDACT Business<br>- Review/Approve past Meeting Minutes (Action)<br>- Review/Update Membership (Action)  | Chair Thompson  |
| 3. | 10:10 Oregon Transportation Funding Package/STIP<br>- 2018-21 STIP Implications<br>- ACT/Modal Chair visit to OTC Workshop and<br>the 2021-2024 STIP Update<br>(for more information, see the OTC meeting video:<br><a href="https://www.youtube.com/watch?v=J5tj83TJO88">https://www.youtube.com/watch?v=J5tj83TJO88</a> ) | Gary Farnsworth, ODOT<br>Other ODOT Staff                                 |
| 4. | 10:40 Federal Lands Access Program (FLAP)<br>WFL<br>- Project Updates and Coordination<br>- Upcoming call for Applications  | Matt Fletcher, FHWA-<br><br>Other Federal Partners<br>Gary Farnsworth/All |
| 5. | 11:05 Incidents/Events/Operations Planning<br>- Eclipse & Fire-Closure Briefings<br>- Updates on other Operations Collaboration/Plans   | Pat Cimmiyotti, ODOT  |
| 6. | 11:20 Project Updates / Roundtable  | Chair Thompson/<br>Brad DeHart, ODOT/All                                  |

7. 11:30 ODOT ADA Plan Lisa Strader, ODOT
8. 11:55 Next Meeting? / Adjourn Chair Thompson

Lower John Day Area Commission on Transportation  
Voting Membership  
Term: May 2015 - December 2018

<p><b>Wasco County</b> 2705 East 2<sup>nd</sup> Street The Dalles, OR 97058</p> <p><b>Member:</b> Arthur Smith Wasco County Public Works Director <b>Ph: (541) 506-2640</b> email: <a href="mailto:arthurs@co.wasco.or.us">arthurs@co.wasco.or.us</a></p> <p><b>Alternate:</b> Rod Runyon Wasco County Commissioner <b>Ph: (541) 506-2523</b> email: <a href="mailto:RodR@co.wasco.or.us">RodR@co.wasco.or.us</a></p>	<p><b>Sherman County</b> 500 Court Street P.O. Box 365 Moro, OR 97039</p> <p><b>Member:</b> Gary Thompson (Chair) Sherman County Judge <b>Ph: (541) 565-3416</b> email: <a href="mailto:gthompson@co.sherman.or.us">gthompson@co.sherman.or.us</a></p> <p><b>Alternate:</b> Tom McCoy Sherman County Commissioner Ph: 541-442-5233 email: <a href="mailto:tmccoy@gorge.net">tmccoy@gorge.net</a></p>	<p><b>Wheeler County</b> 401 Fourth Street P.O. Box 447 Fossil, OR 97830</p> <p><b>Member:</b> Debbie Starkey County Commissioner <b>Ph: (541) 468-2111</b> email: <a href="mailto:dstarkey@co.wheeler.or.us">dstarkey@co.wheeler.or.us</a></p> <p><b>Alternate:</b> Lynn Morley Wheeler County Judge <b>Ph: (541) 763-3460</b> email: <a href="mailto:lmorley@co.wheeler.or.us">lmorley@co.wheeler.or.us</a></p>
<p><b>Gilliam County</b> 221 South Oregon Street P.O. Box 427 Condon, OR 97823</p> <p><b>Member:</b> Mike Weimar County Commissioner <b>Ph: (541) 296-5481</b> email: <a href="mailto:mike.weimar@co.gilliam.or.us">mike.weimar@co.gilliam.or.us</a></p> <p><b>Alternate:</b> Dewey Kennedy Gilliam County Roadmaster <b>Ph: 541-384-5717</b> email: <a href="mailto:dewey.kennedy@co.gilliam.or.us">dewey.kennedy@co.gilliam.or.us</a></p>	<p><b>Oregon Department of Transportation</b> 3313 Bret Clodfelter Way The Dalles, OR 97058</p> <p><b>Member:</b> Gary Farnsworth Region 4 Central &amp; LJD Area Manager <b>Ph: (541) 388-6071</b> email: <a href="mailto:gary.c.farnsworth@odot.state.or.us">gary.c.farnsworth@odot.state.or.us</a></p> <p><b>Alternate:</b> Brad DeHart ODOT Transportation Engineer <b>Ph: (541) 296-2215</b> email: <a href="mailto:Bradley.K.DEHART@odot.state.or.us">Bradley.K.DEHART@odot.state.or.us</a></p>	<p><b>Confederated Tribes of Warm Springs</b> 1233 Veterans St. Warm Springs, OR 97761</p> <p><b>Member:</b> Randolph R. Scott Land Services Administrator <b>Ph: (541) 553-3314</b> email: <a href="mailto:randy.scott@wstribes.org">randy.scott@wstribes.org</a></p> <p><b>Alternate:</b> _____</p>
<p><b>City of The Dalles (Wasco County City Rep)</b> 1215 West First Street The Dalles, OR 97058</p> <p><b>Member:</b> Dave Anderson Public Works Director <b>Ph: (541) 296-5481</b> email: <a href="mailto:danderson@ci.the-dalles.or.us">danderson@ci.the-dalles.or.us</a></p> <p><b>Alternate:</b> Dale McCabe City Engineer <b>Ph: (541) 296-5481</b> email: <a href="mailto:dmccabe@ci.the-dalles.or.us">dmccabe@ci.the-dalles.or.us</a></p>	<p><b>City of Rufus (Sherman County City Rep)</b> 204 W. 2<sup>nd</sup> Street P.O. Box 27 Rufus, OR 97050</p> <p><b>Member:</b> Vacant? City of Rufus Mayor <b>Ph: (541) 739-2939</b> email:</p> <p><b>Alternate:</b> Scott Holiday City of Rufus Administrator President of the City Council Ph: (541) 739-2321 email: <a href="mailto:rufuscityhall@gmail.com">rufuscityhall@gmail.com</a></p>	<p><b>City of Fossil (Wheeler County City Rep)</b> 401 Main Street P.O. Box 467 Fossil, OR 97830</p> <p><b>Member:</b> Mary Mountain City Councilor City of Fossil <b>Ph: (541) 763-2070</b> email: <a href="mailto:mary825@centurytel.net">mary825@centurytel.net</a></p> <p><b>Alternate:</b> Bill Potter Public Works <b>Ph: (541) 763-2698</b></p>

Lower John Day Area Commission on Transportation  
Voting Membership  
Term: May 2015 - December 2018

<p><b>City of Condon (Gilliam County City Rep)</b>  PO Box 455  Condon, OR 97823</p> <p><b>Member:</b> Kathryn Greiner  City Administrator  <b>Ph: (541) 384-2711</b>  email: <a href="mailto:cityofcondon@jncable.com">cityofcondon@jncable.com</a></p> <p><b>Alternate:</b> Tim Weatherall  Public Works Superintendent  City of Arlington  <b>Ph: (541) 454-2743</b>  Email: <a href="mailto:cityofa@gorge.net">cityofa@gorge.net</a></p>	<p><b>Bicycle &amp; Pedestrian Representative</b></p> <p><b>Member:</b> Matthew B. Klebes  Assistant to the City Manager /  City of The Dalles  <b>Ph: 541-296-5481 Ext. 1150</b>  email: <a href="mailto:MKlebes@ci.the-dalles.or.us">MKlebes@ci.the-dalles.or.us</a></p> <p><b>Alternate:</b> Vacant  Title/Representing  <b>Ph:</b>  email:</p>	<p><b>Rail Representative</b></p> <p><b>Member:</b> Peter Mitchell  Port of Arlington Manager/Econ Dev  Officer  <b>Ph: (541) 454-2868</b>  email:  <a href="mailto:peter.mitchell@portofarlington.com">peter.mitchell@portofarlington.com</a></p> <p><b>Alternate:</b> Ron Wilson  Port of Arlington, Pres.  <b>Ph: (541) 454-2868</b>  email:  <a href="mailto:ronwilsoncustomleather@gmail.com">ronwilsoncustomleather@gmail.com</a></p>
<p><b>Aviation Representative</b></p> <p><b>Member:</b> Chuck Covert  Airport Co-Manager  Columbia Gorge Regional Airport  <b>Ph: (541) 993-1011</b>  email: <a href="mailto:napatd@gorge.net">napatd@gorge.net</a></p> <p><b>Alternate:</b> Rolf Anderson  Airport Co-Manager  Columbia Gorge Regional Airport  <b>Ph: (503) 781-2199</b>  email: <a href="mailto:rolfanderson@gmail.com">rolfanderson@gmail.com</a></p>	<p><b>Transit Representative</b></p> <p><b>Member:</b> Vacant  Title/Representing  <b>Ph:</b>  email:</p> <p><b>Alternate:</b> Vacant  Title/Representing  <b>Ph:</b>  email:</p>	<p><b>Marine Representative</b></p> <p><b>Member:</b> Jeff Kaser  Manager, Mid-Columbia Producers  <b>Ph: (541) 565-3737</b>  email: <a href="mailto:jeff@mcpcoop.com">jeff@mcpcoop.com</a></p> <p><b>Alternate:</b> Vacant  Title/Representing  <b>Ph:</b>  email:</p>
<p><b>Transportation Options Representative</b></p> <p><b>Member:</b> Kathy Fitzpatrick  Project Mobility Manager  MCEDD  <b>Ph: (541) 296-2266</b>  email: <a href="mailto:kathy@mcedd.org">kathy@mcedd.org</a></p> <p><b>Alternate:</b> Amanda Hoey  Executive Director  MCEDD  <b>Ph: 541-296-2266</b>  email: <a href="mailto:amanda@mcedd.org">amanda@mcedd.org</a></p>		

LOWER JOHN DAY AREA COMMISSION  
ON TRANSPORTATION (LJDACT)

Meeting Minutes

Bob's Texas T-Bone

101 Main Street; Rufus, OR 97050

August 7, 2017 10:00 am – 12:00 pm

\*\*\*\*\*

**In Attendance:**

1. Gary Thompson, Sherman County – LJDACT Chair
2. Rod Runyon, Wasco County
3. Brad DeHart, ODOT
4. Dale McCabe, City of The Dalles
5. Chuck Covert, Columbia Gorge Regional Airport
6. Kathy Fitzpatrick, City of Mosier
7. Brent Olson, Mid-Columbia Council of Governments/Transportation Director
8. David Merriweather, Mid-Columbia Council of Governments, Interim Exec-Director
9. Peter Mitchell, Port of Arlington, Port Manager
10. Pat Cimmiyoti, ODOT, District Manager
11. Nate Stice, Regional Solutions/Governor's Office
12. Mark Coles, Sherman County Road Department
13. Amanda Hoey, Mid-Columbia Economic Development District
14. Bob Bryant, ODOT Regional Manager
15. Mike Weimar, Gilliam County
16. Carol MacKenzie, City of Wasco, Mayor
17. Brenda Snow Potter, Wheeler County Finance & Admin, LJDACT Admin
18. Gary Farnsworth, ODOT Region 4
19. Brandon Mahon, Anderson Perry
20. Patti Caswell, ODOT
21. Theresa Conley, ODOT Region 4 Transit Coordinator
22. Jean Palmateer, ODOT Rail & Public Transit Division
23. Perry Thurston, City of Moro, Council Member
24. Michael Duncan, ODOT Region 4 Planning
25. David Amiton, ODOT Region 4
26. William Potter, City of Fossil Public Works

1. **10:00 Call to Order, Introductions, Agenda Review**                      **Chair Thompson**  
    **- General Public Comments**

2. **10:05 LJDACT Business**  
    **- Review/Approve past Meeting Minutes (Action)**  
    **- Review/Update Membership (Action)**

Motion made to approve minutes by Peter M, seconded by Rod R. Vote passed unanimously.

Charter update- Brad D spoke to Andrea Klaus regarding a marine representative. He has not received a response yet.

Brad D requested Brent Olson, MCCOG interim transportation director to be added to the Charter. Short discussion followed.

### 3. 10:10 Oregon Transportation Funding Package/STIP Gary Farnsworth,

Handouts were provided for the HB2017 Overview (available on website)

The program is broad, deep and complex; going through eight years. Range of modes and the ties between them is unique. Biennium reporting will be required for transparency.

Gary F went through the slides individually.

- Highway Fund Taxes, Connect Oregon tax on auto and bicycle excise tax, and a payroll transit tax. Unique and stable income sources.
- Funding per biennium. This will have a significant impact on rural Oregon.
- Apportionments slide was reviewed. ODOT will administer these funds.
- ODOT funding slide was reviewed. Bridge and seismic funding is substantial
- Program splits vs investment strategies slide was reviewed
- Mountain Chart – ODOT distribution programs were reviewed. HB2017 projects show considerable increase.
- Condition of pavements slide was reviewed.
- Projects slide – Fossil and Arlington projects, pass through funding with no administrative requirements.

Mike W commented that these projects were the ear marks in the transportation package.

- New Safe Routes to School Program slide was reviewed. Not a huge amount but projects are small and cost effective
- New Public Transit program slide was reviewed
- Reporting on condition of Oregon roads slide was reviewed– ODOT will be working on reporting requirements for cities and counties.

Gary T asked about the junction of 97 and 197 (Dufur) – noted that this is not on the map correctly

Brandon M explained the Dufur project for sidewalks and bike lanes. The school is looking at bonds for next year to do improvements.

Peter M commented on the Arlington project. The original plan to pave the airport was cancelled but there will be a sidewalk/pedestrian path in Arlington.

Pat Cimmityoti added that they need to pave the triangle and need to coordinate with the sidewalk plan

Brandon M stated that Anderson Perry will be involved in the Arlington project.

Judge Morley was unavailable for the Alder Creek road update.

Peter M asked to recognize Greg Smith for his efforts in securing these dollars. He did a good job in capturing these dollars that would not have otherwise been directed this way.

Mike W commented that he (Greg Smith) did a real good job for region 5.

Bob B listed projects that are the only examples of anything that falls under the category of modernization or enhancement. These fall under the fix-it theme, preservation of pavements and bridges. Seismic improvements are new and unique for this area. This region is behind in addressing infrastructure needs associated with catastrophic events. There are projects in the 97 corridor that will fall under this category.

Peter M asked for clarification on this.

Bob B explained that there are specific elements that provide structural integrity not otherwise included in the bridges projects. Oregon has fallen behind in maintaining bridges.

Gary F provided two examples of bridge projects and how they fall into the different categories. Rock fall is also being included in consideration for how the projects are classified.

Brandon M asked about timing on the funding.

Per Gary F the transportation commission will get recommendations on the timing of the individual projects.

Money will be dispersed between 2018 and 2024. When more information becomes available it will be sent out.

Bob B stated that there are a lot of questions that were not answered in the bill, such as funding and cash flow.

ODOT is working with legislative staff on the various elements. The larger, earmarked projects will be further out

in the program when the funding stream is built up. The smaller projects will most likely be funded sooner rather than later. ODOT is open to hearing on how they can help in moving the projects forward. Safe Routes to Schools is yet to be determined.

David A reiterated Bob's comments regarding working out the details of the process. The first call for projects should be next fall of 2018.

Carol M asked about timing funding versus readiness.

Gary F pointed out that one Prineville project is ready so will be funded early. Timing versus readiness is all over the map. If there are cash flow questions, direct them to ODOT for assistance.

Bob B added that projects dependent on the tax revenues will need to be addressed. Readiness may be secondary to cash availability.

Per Gary F the Oregon Transportation investment bank is a valuable tool.

#### **- Discussion, Q&A, Strategies**

#### **- Preview 2021-24 STIP Update Process**

#### **Other ODOT Staff**

Gary F reviewed the STIP Stakeholders document. They are waiting for the current update to be approved. 2021-2024 is already being looked at. They are working through the ODOT capital program. It is comprehensive and covers most of the modes included in the transportation package. They are always looking for input.

The commission will be looking at the allocation of the funding; fix-it and enhancements. Pulling safety out of the fix-it program and making it its own category. Meeting in October and looking for representation from the area commission. They are looking for input on the allocation process and for advice from LJDACT. Enhanced projects will shrink. No further information is available at this time. New revenue is coming in to improve the transportation program. Hoping to combine the work and/or leverage work to maximize the funds. The website links are still available to use as a source.

Amanda H asked what the impact is for the off the top projects.

Gary F provided examples within the fix-it category. There are often significant investment needs that cover multi-regional projects. Funds are needed in real time. Want to keep them centrally managed.

Amanda H asked if they are breaking up the category does it mean that it is not functioning in the same manner.

Per Gary F the change is to provide more transparency about what that is. To provide specific details for the categories and what the funding will be used for. The more information provided to ACT the more potential of understanding and lining up investments.

Jean P gave examples. There are two off the top allocations to transit. One is for bus replacements in the 2019-2021 STIP— this is one time only. The other is for special transportation fund programs. Commission can consider whether it is appropriate.

Rod R stated that it is confusing when it is considered off the top when funding is designated elsewhere.

Bob B provided additional information. Off the top is not new. There are several of these that are federally mandated or discretionary. It has always been done but the details have not always been made available. There needs to be a more open dialog.

Gary F agreed that this is the idea behind this. Projects that have been committed to are not included in this.

Bob B added that the off the top comes off the front end.

Gary F provided the steps of the process.

Peter M asked about non-highway local and if rail and inter-modal are include.

Gary F replied that it could but it depends on the type of project and if it meets eligibility requirements. He will keep this on the agenda for future meetings.

#### **- FLAP Update/Strategies - David Armiton**

Handouts were provided. Most information is accurate but the contact information is being updated. Local communities call for projects will be in December 2017. He went through the steps of the FLAP application process. Oregon receives the largest share. This is a good opportunity to consider projects. Handout showing previous statistics was also provided.

Rod R made note that Emily Ackland is with the Association of Oregon Counties but leaving for Texas.

Carol M asked what kinds of projects have been approved in the past.

Per David A, transit winter operations from Mt. Bachelor to Bend. There is also a preservation project on the west side of Klamath Lake. There is also a planning study for a shared use path in Central Oregon.

Gary F added that paving type upgrade projects that provide access to BLM lands along the John Day River.

Bob B included the transit program that provides bus service from Sandy to Mt. Hood, and for service from Portland to Multnomah Falls. There is talk about linking the two. There are a lot of county roads that allow access to Federal lands. There are a lot of opportunities available.

Gary F recommended the October meeting to use to go through potential projects. He asked David to prepare a list.

Gary T stated that the Tribe needs to be contacted regarding a bus route from Warm Springs to Mt. Hood.

Gary F asked David about a key contact list and to provide this information to Brenda to be passed around.

- LJDACT Representation at Oct '17 OTC Workshop

#### **4. 10:50 Oregon Public Transportation Plan Update Process Jean Palmateer, ODOT**

Handouts were sent out with the web link for the online open house.

The Public Transportation Plan helps implement the Oregon Transportation Plan. This is the second go around. There has been a substantial change in how public transportation is viewed. They are starting fresh – not revising the current plan. Public transit is rising on the list of needs. Amanda H represents counties on the policy advisory committee. Jean P reviewed the plan. Coordination is how it gets done.

There are 10 areas/issues that will be addressed. Housing issues in relation to where the jobs are; equity, health, access to health, safety & security, environmental sustainability, connectivity and access, regional/intercity connections, planning ahead; integrated mobility – call center options, easy fare payment systems, mobility on congested corridor; communication, collaboration and coordination; software – there needs to be higher investments in technology. Human Service agencies are very needy; meeting the needs of the people using these services. The Strategic Investment Plan looks at the hierarchy of funding.

Perry T stated that he drives for Sherman County transit. The system works well with participation but he is interested in coordination with other counties.

Per Jean P this area could use an in-depth look at where people need to go and what services are currently available. A focus area needs to be low income and where they work. Current program is for older adults with immediate needs such as health care. There is an opportunity for a regional collaboration. Can individual FTEs be reconfigured to make a better system? The bill is strong in accountability and it could be enhanced if the four counties worked together.

Gary F wants this on the October meeting agenda. He asked Teresa to help facilitate.

Jean P reminded those present that when looking at road systems, don't forget transit. Bus stops should be considered.

Mike W stated that there are strings attached to getting the money.

Jean P agreed and they are committing to helping with that and writing administrative rules. ODOT does not get any of the public transit money.

Carol M mentioned that she sees Wheeler and Gilliam buses come through Wasco. She recommended they share the load.

Bob B asked if there is a regional component to the plan.

Per Jean P it is pretty generic.

Rod R clarified that Wheeler and Gilliam drivers are volunteers. Wasco and Sherman drivers are paid.

Jean P suggested low pay for the drivers. Teresa and Amanda are well versed in the topic.

#### **5. 11:15 Incidents/Events/Operations Planning**

Gary F asked Pat C to introduce Patti C

Pat C made the introductions and provided a brief description of the salt program

Handouts were provided. Patti C manages the materials and usage. The Salt Pilot program started in 2012. She provided a review of the handout. The goal is to minimize closures. I-84 corridor will be focused on. ODOT is looking for storage possibilities. Salt access will be very limited.

Rod R asked about storage – water-tight/air-tight

Patti C asked if there are concerns and/or questions.

Pat C added that this is part of the outreach process and to provide an update to let everyone know what is going on. He wanted to make clear that this is only on I-84. No other highways will be included.

Patti C clarified that ODOT has used sand and small piles of salt that were mixed with the sand to keep it from freezing. The chemical program was focused on liquid deicer. Liquid is a good tool. There are situations, such as freezing rain or heavy snow storms that liquid will not work. Solids can be used once it is down to 1" pack. Every material ends up in the environment eventually. They are trying to find a balanced approach.

Rod R asked what other states are using.

Per Patti C they are using salt. They are using a toolbox approach.

Bob B agreed that surrounding states are using salt. Travelers bring the salt calls to ODOT. Pilot programs have been closer to Idaho and California.

Rod R asked if money is being spent on research.

Bob B explained that no money is being used on research. The focus is on storage and infrastructure.

Patti C provided the cost of salt (\$150/ton) and how far quantities will go.

Perry T is impressed with the work of the road crews. Most talk about salt is the after effects on the vehicles. He recommended educating the public on salt and how to address this after winter.

Bob B addressed Pat's crews and their work during the storms.

Mike W asked how much salt storage is available across the river.

Pat C stated their facilities are not big enough. There is also a matter of logistics and needs. He referred to the exceptions lines. Potential difference in materials used.

Rod R asked for specs on building sizes.

Pat C will get with Rod R to discuss these matters.

Patti C explained that they would need to be able to load and unload indoors.

Perry T suggested mechanical rather than the chemical. In regard to the storage facilities, use the funding for something that would better benefit the counties, like additional workers and equipment, rather than merely storing something that is seldom used.

Patti C explained that something has to break the bond of ice to pavement to allow the plow to do its job.

Conversation continued

Gary T stated that there are too many vehicles on the roads in bad weather.

Amanda H asked about exception areas being used in case of a seismic event.

Patti could not answer this question

Pat C explained that this is still a couple of years out.

### **- Updates on Collaboration, Eclipse, etc.**

### **Pat Cimmiyotti**

There is a lot of work going on in all areas. There is a regional plan for district 10 and district 9. They collaborated with law enforcement and local facilities. Pastures are rented for parking. It is a coordinated effort. The plan is that staff will be on the highway in segments throughout the area. There will be two individuals per segment. The goal is to keep traffic moving. There is a process for pulling vehicles off the highway. They are coordinating with Warm Springs. The Incident Command center will be set up in Redmond and it is a multi-agency command. The Dalles and Wasco also have these. ODOT staff has been attending meetings. There are 150 highway miles within the route. They have purchased additional equipment for traffic control (message boards). They are prepared for highway closures. The biggest concern is fire. Hwy 26 is a focus. Notices from ODOT have gone out for public outreach regarding travel in the area. The deicer tanks will be filled with water and strategically placed in preparation for fire.

Bob B reiterated some of the information Pat C provided. ODOT has coordinated very well with the other agencies.

Carol M asked Sherman County EMS at Biggs Junction. She was told it was an ODOT issue.

Pat C referred to lights and people being set up to notify of incidents. They are planning for the worst.

Bob B referred to survey results and asked that they be sent out. Tuesday and Wednesday are predicted to be the worst of the travel days.

**6. 11:40 Project Updates / Roundtable**

**Chair Thompson/All**

Teresa C provided an update for the steering committee and applications.

Brad D will send out project updates

**7. 11:55 Next Meeting? / Adjourn**

**Chair Thompson**

October 2<sup>nd</sup>

**Adjourned at 12:20pm.**

DRAFT